



# **SVPS Full Re-opening Key Information for Parents**

**YEAR 4 CLASSES**

**Class 9 & Class 10**

## Who's Who

**Class 9 – Mrs D Steed**  
**Class Teacher**



[dsteed@swindonvillage.gloucs.sch.uk](mailto:dsteed@swindonvillage.gloucs.sch.uk)

**Class 9 – Mrs Charlton**  
**Class Teacher**



[echarlton@swindonvillage.gloucs.sch.uk](mailto:echarlton@swindonvillage.gloucs.sch.uk)

**Class 10 – Mr Roddis**  
**Class Teacher**



[droddis@swindonvillage.gloucs.sch.uk](mailto:droddis@swindonvillage.gloucs.sch.uk)

**Class 9 – Mrs A Steed**  
**Teaching Assistant**



**Class 10 – Mrs Stevenson**  
**Teaching Assistant**



## DROPPING-OFF & PICKING UP ARRANGEMENTS

### DROP-OFF

Arrive at drop off time for your **ELDEST** child. Use your **EDLEST** child's entrance and drop them to their classroom first. Proceed around the one-way system dropping off your younger children in the order you pass their classrooms.

	<u>Drop Off</u>	
	Drop Off Time	Entrance & Exit
Year 6 + siblings	<b>8.30am</b>	Entry – Pedestrian Gate Exit – Bus Stop Gate
Year 5 + siblings	<b>8.40am</b>	Entry – Pedestrian Gate Exit – Bus Stop Gate
Year 4 + siblings	<b>8.50am</b>	Entry – Pedestrian Gate Exit – Bus Stop Gate
Year 3 + siblings	<b>9:00am</b>	Entry – Pedestrian Gate Exit – Bus Stop Gate
Year 2 + siblings	<b>8.40am</b>	Entry – Middle Gate Exit – Bus Stop Gate
Year 1 + siblings	<b>8.50am</b>	Entry – Middle Gate Exit – Bus Stop Gate
Reception	<b>9.00am</b>	Entry – Middle Gate Exit – Bus Stop Gate

### PICK-UP

We have split the school into 3 different groups: **Infants only, Infant and Juniors, just Juniors**. This is the only way to maintain the length of the school day and allow you to collect your child(ren) safely.

<u>Children</u>	<u>Pick Up Time</u>	<u>Entrance and Exit</u>
If you have children in the <b>Infants only</b> (Reception, Year 1 & 2)	<b>3.00 – 3.10pm</b>	<b>Enter through the Middle Gate</b>  Collect your children in the order you pass their classrooms.  <b>Exit Bus Stop Gate</b>
If you have children in both the <b>Infants and Juniors</b>	<b>3.15 – 3.25pm</b>	<b>Enter through the Pedestrian Gate and follow one-way system</b> around the back of the school collecting children as you pass their classrooms.  Collect children from infants last.  <b>Exit through Middle Gate/Bus Stop Gate.</b>
If you have children in the <b>Juniors only</b> (Year 3, 4, 5 & 6)	<b>3.30pm</b>	<b>Enter Pedestrian Gate and follow one-way system</b> around the back of the school collecting children as you pass their classrooms.  <b>Exit Bus Stop Gate</b>

## LUNCH

Our new menu will run for the 1<sup>st</sup> ½ term [Friday 4<sup>th</sup> September – Friday 23<sup>rd</sup> October]. It has been designed to allow your child to have a hot meal which can be easily eaten in their class flubble. Children will spend 30 minutes eating their lunch, with 30 minutes playing outside in their designated zones.

### How to Order (Rec- Y2)

1. If your child is in Reception, Year 1 or Year 2 you will be entitled to a universal free school dinner daily – **your child will still need to let the teacher know what they would like so please talk to your child about this before they come into school.**

### How to Pay (Y3 – Y6)

- Dinners need to be paid for ON the day or IN ADVANCE.
- There are two ways in which to pay:
  - Online using Scopay - if you have not yet registered please email [admin@swindonvillage.gloucs.sch.uk](mailto:admin@swindonvillage.gloucs.sch.uk) (preferred option) *or*
  - Send £2.25 **PER DAY** in cash or cheque payable to **SVPS** preferably at the start of each week. Please send in a named envelope.
- If your child is in receipt of FSM, they are also entitled to a free meal – **your child will still need to let the teacher know so please talk to your child about this before they come into school.**

## MENU – Two Week Rota for Autumn 1

WEEK 1 w/c 31/8, w/c 21/9, w/c 5/10, w/c 19/10

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
Main	Cheese & Tomato Pizza with Baked Wedges	Pasta <u>Bolognaisse</u>	Hot Dog with Hash Browns	Cottage Pie	Fish Fingers and Chips
Vegetarian		Veggie <u>Bolognaisse</u>	Veggie Hot Dog with Hash Browns	Vegetarian Cottage Pie	Veggie Fingers & Chips
Jacket Potato	Jacket potato filled with Cheese or Tuna Mayo	Jacket potato filled with Cheese or Tuna Mayo	Jacket potato filled with Cheese or Tuna Mayo	Jacket potato filled with Cheese or Tuna Mayo	Jacket potato filled with Cheese or Tuna Mayo
Packed Lunch	Sandwich, Cheese, Ham or Tuna Mayo	Sandwich, Cheese, Ham or Tuna Mayo	Sandwich, Cheese, Ham or Tuna Mayo	Sandwich, Cheese, Ham or Tuna Mayo	Sandwich, Cheese, Ham or Tuna Mayo
Vegetables	Vegetable Sticks	Blended within the Sauce	Vegetable Sticks	Blended within the Pie	Vegetable Sticks
Dessert	Flapjack	Banana <u>Traybake</u>	Shortbread	Chocolate Brownie	Fruity Cookie

WEEK 2 w/c 7/9, w/c 14/9, w/c 28/9, w/c 12/10

Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
Main	Sausage Roll & Chips	Macaroni Cheese	Hot Chicken Wrap & Hash Browns	Pasta Pot - tomato based	Fish Fingers & Chips
Vegetarian	Vegetarian Sausage Roll & Chips		Quorn Wrap & Hash Browns		Veggie Fingers & Chips
Jacket Potato	Jacket potato filled with Cheese or Tuna Mayo	Jacket potato filled with Cheese or Tuna Mayo	Jacket potato filled with Cheese or Tuna Mayo	Jacket potato filled with Cheese or Tuna Mayo	Jacket potato filled with Cheese or Tuna Mayo
Packed Lunch	Sandwich, Cheese, Ham or Tuna Mayo	Sandwich, Cheese, Ham or Tuna Mayo	Sandwich, Cheese, Ham or Tuna Mayo	Sandwich, Cheese, Ham or Tuna Mayo	Sandwich, Cheese, Ham or Tuna Mayo
Vegetables	Vegetable Sticks	Vegetable Sticks	Vegetable Sticks	Blended within the Sauce	Vegetable Sticks
Dessert	Chocolate Muffin	Cinnamon <u>Oaty</u> Cookie	<u>Traybake</u>	Jam Tart	Cookie

## Attendance

### Do I have to send my child back to school in September?

The guidance for fully reopening school (2.7.2020) clearly states that attending school is compulsory for all children.

*'Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary school. School attendance will therefore be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on school attendance will apply, including:*

- *parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;*
- *schools' responsibilities to record attendance and follow up absence*
- *the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct'*

**From Friday 4<sup>th</sup> September we will be expecting your child back to school as normal. If there are medical reasons why your child should not be returning please email [admin@swindonvillage.gloucs.sch.uk](mailto:admin@swindonvillage.gloucs.sch.uk) explaining why your child may not be able to return to school.**

### My Child feels poorly – should I send them to school?

- If your child is displaying any of the coronavirus symptoms, you should **IMMEDIATELY** engage with the NHS Test and Trace process.
- Tests can be booked online through the NHS [testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the internet.
- Essential workers, which includes anyone involved in education or childcare, have priority access to testing.
- Symptoms are:
  - New Persistent Cough
  - Temperature (37.8+)
  - Loss of smell and/or taste

If your child is just a 'little under the weather', but may require some medicine i.e. calpol then please follow the same procedures as before the lockdown...PINK FORM to be filled in and the medicine to be clearly labelled and handed in at the MAIN OFFICE. Please note, we only give medicine at 12:00pm.

## Revised Term Dates

### SCHOOL TERMS AND HOLIDAYS - 2020/2021

SEPTEMBER					OCTOBER					NOVEMBER						
Mon	7	14	21	28	Mon	5	12	19	26	Mon	2	9	16	23	30	
Tues	1	8	15	22	29	Tues	6	13	20	27	Tues	3	10	17	24	
Wed	2	9	16	23	30	Wed	7	14	21	28	Wed	4	11	18	25	
Thur	3	10	17	24	Thur	1	8	15	22	29	Thur	5	12	19	26	
Fri	4	11	18	25	Fri	2	9	16	23	30	Fri	6	13	20	27	
Sat	5	12	19	26	Sat	3	10	17	24	31	Sat	7	14	21	28	
Sun	6	13	20	27	Sun	4	11	18	25	Sun	1	8	15	22	29	
DECEMBER					JANUARY					FEBRUARY						
Mon	7	14	21	28	Mon	4	11	18	25	Mon	1	8	15	22		
Tues	1	8	15	22	29	Tues	5	12	19	26	Tues	2	9	16	23	
Wed	2	9	16	23	30	Wed	6	13	20	27	Wed	3	10	17	24	
Thur	3	10	17	24	31	Thur	7	14	21	28	Thur	4	11	18	25	
Fri	4	11	18	25	Fri	1	8	15	22	29	Fri	5	12	19	26	
Sat	5	12	19	26	Sat	2	9	16	23	30	Sat	6	13	20	27	
Sun	6	13	20	27	Sun	3	10	17	24	31	Sun	7	14	21	28	
MARCH					APRIL					MAY						
Mon	1	8	15	22	29	Mon	5	12	19	26	Mon	3	10	17	24	31
Tues	2	9	16	23	30	Tues	6	13	20	27	Tues	4	11	18	25	
Wed	3	10	17	24	31	Wed	7	14	21	28	Wed	5	12	19	26	
Thur	4	11	18	25	Thur	1	8	15	22	29	Thur	6	13	20	27	
Fri	5	12	19	26	Fri	2	9	16	23	30	Fri	7	14	21	28	
Sat	6	13	20	27	Sat	3	10	17	24	Sat	1	8	15	22	29	
Sun	7	14	21	28	Sun	4	11	18	25	Sun	2	9	16	23	30	
JUNE					JULY					AUGUST						
Mon	7	14	21	28	Mon	5	12	19	26	Mon	2	9	16	23	30	
Tues	1	8	15	22	29	Tues	6	13	20	27	Tues	3	10	17	24	31
Wed	2	9	16	23	30	Wed	7	14	21	28	Wed	4	11	18	25	
Thur	3	10	17	24	Thur	1	8	15	22	29	Thur	5	12	19	26	
Fri	4	11	18	25	Fri	2	9	16	23	30	Fri	6	13	20	27	
Sat	5	12	19	26	Sat	3	10	17	24	31	Sat	7	14	21	28	
Sun	6	13	20	27	Sun	4	11	18	25	Sun	1	8	15	22	29	

Term Time	<input type="checkbox"/>	Bank Holiday	<input type="checkbox"/>	Holidays	<input type="checkbox"/>
Inset Days	<input type="checkbox"/>	Transition Day for Y1-Y6	<input type="checkbox"/>		
<div style="border: 1px solid black; padding: 2px; width: fit-content;">                 INSET carried forward due to COVID opening for Key Workers in June 2020             </div>					

## UNIFORM – All children to be back in Full Uniform

### Boys

- Grey trousers/shorts
- White polo shirt
- School sweatshirt with SVPS logo
- Grey/black socks
- Black shorts for games / P.E.
- P.E T-shirt with SVPS logo in house colours
- Sensible black shoes
- Wellies/Waterproof boots - some break/lunch zones will be on the field all year round

### Girls

- Grey pinafore dress, skirt or grey trousers/shorts
- White polo shirt
- School sweatshirt/cardigan with SVPS logo
- Red/grey tights or white/grey socks
- Black shorts for games / P.E.
- P.E T-shirt with SVPS logo in house colours
- Sensible black shoes
- Wellies/Waterproof boots - some break/lunch zones will be on the field all year round

### Trackie-Day 😊

- On your child's P.E Day they are **to come to school wearing SVPS Sports P.E. Kits, Trainers and please bring spare socks 😊**. If it is a little 'chilly' then they can wear a track-suit/hoody and joggers over the top. **You will be told your child's P.E day on your 'Moving-Up' Day**
- Polo shirts, P.E. t-shirts in house colours, sweatshirts and cardigans, black shorts and red baseball caps are all available from the school office.



## Break and Lunch Times

### Minimising Contact/Maintaining Flubbles

- Classes will have their own designated zone to play in for their break and lunchtimes.
- Staggered Break and Lunch Play slots will allow large areas for classes of 30 to play in easily.
- We will need to use the field and grass areas so **ALL** children will need a **pair of Wellies/Waterproof Boots (Clearly Named) in school EVERYDAY**. Please bring them in and leave them in. There will be a storage area outside each class.



## The Terrapins [Wrap-Around Care]

We are pleased to announce that the Government Guidance for Fully Re-opening allows wrap-around care (breakfast and afterschool club) to resume from our 1<sup>st</sup> day back – Friday 4<sup>th</sup> September. The Terrapins is an independent company, however they will be keeping to our Year Group Flubbles and adhering to all the latest guidance surrounding social distancing and sharing of equipment.

### What time is The Terrapins open and how do I get in touch with them?

The timings will be the same as in previous years, with a few tighter drop off and pick up timings and procedures; more details are available from The Terrapins.

- Breakfast Club – 7.30am – 8.35am [drop off will be limited to 7.30am – 8:15am]
- Afterschool Club – 3:20pm – 6:00pm (5:30pm Fridays) – pick up from 4pm onwards

Places are limited and very popular; if you have not already been in touch with The Terrapins and this is something you may need, please contact them on:

- Email = [theterrapins@hotmail.com](mailto:theterrapins@hotmail.com)
- Text ONLY = 07714 659025

## Contact Details

If you **change or have changed your contact details (phone number and/or email address) we need to know.**

Please send your new phone numbers and email address to  
[admin@swindonvillage.gloucs.sch.uk](mailto:admin@swindonvillage.gloucs.sch.uk)

## Keeping in Touch

### How do I keep in touch with all the latest information?

Over the past 12 months we have increased our methods of communication and it is vitally important that you continue to look at the following methods of communication on a daily basis:



Please check your personal emails daily. With the continued 'new-normal' we will not be sending home slips of information very often. Virtually all letters and notes will be **emailed**.



We do pay for a text messaging service but with the current financial climate **texts will only be sent in case of last minute changes/reminders/emergencies**



This has been very successful. If you are not yet following us/liking us then please click this link <https://www.facebook.com/pages/category/Elementary-School/Swindon-Village-Primary-School-2365704203704475/>



This has been very successful. Each class has their own Blog – more details will be sent out once your child is back.



Our Website is also a great place to find the latest news, please continue to check on a regular basis.



As always please do pick up the phone and speak to us, our number is 01242 690016